

How to set up your online fundraising page – Team Member

1. Go to <https://www.zeffy.com/en-CA/peer-to-peer/eb348e15-f248-4d05-ba42-cbb70e1478d4> and click on “Fundraise”.
2. Click "Join a team".
3. Go to the bottom of the page and on the left side, look for your team, click on your team. If your team captain has sent you a link to your team page, click on that link and click on “Join the team”.
4. Enter your personal fundraising goal in the “campaign target” box.
5. Enter your email, your first name, your last name and upload a picture of yourself (optional).
6. Click “Join”.
7. You are ready to share your fundraising page with your friends and family. Simple, click “copy” and paste the link into your emails, messages, texts, etc.

Optional:

If you choose to have a personal message on your fundraising page, after step #6, click “Edit my form”.

Check your email inbox for an email from DevXchange International - Zeffy which will ask you to activate your account. Once your account has been activated, you will be able to edit the message on your personal fundraising page. If you make changes, click “Save” at the top right corner of the page.

Edit the message on your personal fundraising page and click “Save” at the top right corner of the page.

Click “Create your form” at the top of the page if you would like to delete the picture or change the picture and/or change the subject line. If you have made changes, click “Save” at the top of the right corner of the page.

Click “Share” at the top of the page and under “Sharing link” click on “copy” and paste the link into your emails, messages, texts, etc.